

**SPORTS AUTHORITY OF INDIA**  
**TRAINING CENTRE, PORT STADIUM, NH – 5 ROAD, AKKAYPALEM,**  
**VISAKHAPATNAM, ANDHRA PRADESH – 530 024**

**INVITING TENDER NOTICE**

Sports Authority of India, Training Centre, Visakhapatnam invites bids on two bid system for following work.

Brief Description of work i.e. Mess Services at SAI Training Centre, Visakhapatnam	Amount of Bid Security (EMD) in Rs.	Bidding Document Cost Rs.
Cooking and serving meals-Breakfast (Morning), Lunch and Dinner. Procurement of raw material as per specification/menu available with the bidding documents. Cleaning of utensils, kitchen and serving items. Cleaning of cooking, dining and auxiliary areas etc. Maintenance of the equipments in the kitchen and dining arears. Deployment and supervision of required manpower for the above mentioned job.	Rs.75,000/- (Rupees Seventy five thousand only)	Rs 1,000/- (Rupees one thousand only)

1. Last Date of Submission of Tender Documents : 23.11.2018 UPTO 3.30 PM
2. Date of Opening of Tender Documents : 23.11.2018 AT 4.00 PM

Bidder can also download the bidding documents from the website; <http://www.sportsauthorityofindia.nic.in>

In case of downloading of tender form from website, the bidders will have to submit tender cost separately along with Bid Security. Draft may be prepared in favour of STC - Sports Authority of India payable at Visakhapatnam.

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**CENTRE IN-CHARGE**

Cost: Rs 1000/-



## *SPORTS AUTHORITY OF INDIA*

**SPORTS TRAINING CENTRE**

**PORT STADIUM, NH-5 ROAD**

**AKKAYYAPALEM, S.G.PURAM POST**

**VISAKHAPATNAM - 530024**

# **TENDER NOTICE**

**FOR**

***RUNNING & MAINTENANCE OF MESS AT  
SAI, STC VISAKHAPATNAM***

**E-mail: [saistc\\_vsp@yahoo.co.in](mailto:saistc_vsp@yahoo.co.in)**

**Phone/Fax No: 0891 - 2565366**

Website: <http://www.sportsauthorityofindia.nic.in>

**LAST DATE & TIME FOR SUBMISSION OF TENDER 23.11.2018 UPTO 3.30 PM**  
**DATE & TIME FOR OPENING OF TENDER 23.11.2018 AT 4.00 PM.**

**SPORTS AUTHORITY OF INDIA  
TRAINING CENTRE, PORT STADIUM,  
VISAKHAPATNAM - 530024**

**TENDER DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE, PORT  
STADIUM, VISAKHAPATNAM**

**1. INVITATION OF BIDS:**

- 1.1 Sports Authority of India invites sealed tender for providing food for sports trainees at SAI Training Centre, Visakhapatnam from reputed Caterers having minimum five years experience in running catering service in reputed institutions like school/colleges/offices/education institutions/sports hostels etc.,
- 1.2 The present rate and menu of the meal is attached at **Annexure-I** to this form.
- 1.3 The bidders are required to fill up both the Technical Bid and Financial Bid Forms and accept all terms & conditions mentioned in the Tender Document duly signed.
- 1.4 It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or bids are liable to be rejected.
- 1.5 Tenders documents are neither transferable nor cost of tender documents is refundable under any circumstances.
- 1.6 SAI reserves the right to reject the tender of all or any party without assigning any reason.
- 1.7 Any tender received after the specified date, time and place mentioned in the advertisement will not be entertained under any circumstances.

**2. SERVICES REQUIRED FROM THE CATERERS:-**

- 2.1 Provide food/boarding facilities consisting of vegetarian and non vegetarian meals daily (including morning tea), 02 times in a day to the trainees under STC Scheme at SAI Training Centre, Visakhapatnam as per approved/prescribed Menu/Rate and quality/quantity. Caterer's to manage and run the Mess.
- 2.2 The successful bidder will have to run a canteen in this campus.

**3. PREPARATION OF BIDS**

The two bid system, i.e. "Technical Bid" and "Financial Bid" prepared by the bidders shall comprise the following:

**Technical Bid:**

The bidders shall submit the copy of the following documents along with the submission of bid documents:

- i) Bid Security (EMD) and Tender Cost to be furnished in the form of Demand Draft in favour of STC - Sports Authority of India payable at Visakhapatnam.
- ii) Bid submission form as per Annexure -III and letter of authorization in favour of signatory of bidding documents.
- iii) Five years experience in the field of Mess/Catering Services.

- iv) PF Registration with PF Code number.
- v) ESI Registration.
- vi) Valid license issued by Regional Labour Commissioner under Contract Labour Act or any other Act/Rule.
- vii) Successful completion certificate issued by the officer not below the rank of Section Officer, of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60% of estimated cost, or one similar work of value not less than 80% of the estimated cost, all amounts rounded off to a convenient full figure, the last 07 years ending on the last day of the month previous to the one in which the tenders are invited. These works should be carried out in Central/State Govt. Department/PSUs/Autonomous bodies or other similar organizations.
- viii) Certificate of Chartered Accountant showing annual turnover for the last three financial year (2015-16, 2016-17 & 2017-18).Copies of Balance Sheet, Profit and Loss Account statement etc need not be enclosed.
- ix) Registration with Service Tax
- x) TIN number & PAN number
- xi) Income Tax Returns for the last three years;
- xii) Registration of the firm (Proprietorship or Partnership)/ company (Pvt.Ltd. Or Public Limited), Societies/Trust registered under applicable statutes in India along with the respective Memorandum of Association/Article of Association/Trust Deed etc.
- xiii) National Electronic Fund transfer (NEFT) Form for payment in Indian Rupee.
- xiv) Documents mentioned in Qualification Criteria as per clause no. 6.
- xv) Registration certificate issued under Contract Labour (Regulation & Abolition) Act 1970.
- xvi) License/registration from Food/Health Department FSSAI and other authorities if any to run Canteen/Mess.

Note: 1- The bidding companies /firms /agencies are required to attest (self attestation) the copies of documents, along with the bid, signed on each page with seal, to establish the bidders" eligibility and qualifications failing which their bid shall be summarily rejected and will not be considered. The bidders are responsible for what they attest and claim; if, later on, it is found that whatever has been attested by the bidder is not true/ correct, the company/ firm / agency of the bidder will be black-listed for purpose of procurement of any item(s), in addition to attracting penal provisions of the agreement.

Note: 2- The Technical bid shall not include any financial information. Such a bid shall be summarily rejected.

Note: 3 – Successful bidder should also submit all the above documents in original without fail within seven days of dispatch of notification otherwise SAI may cancel the bid and the bid security would stand forfeited.

### **3. EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT**

- 3.1 Earnest money of Rs. 75,000/- (Rupees Seventy five thousand only) by the tenderer through demand draft in favour of STC - Sports Authority of India payable at Visakhapatnam from any commercial bank in India. In case of downloading from website the bidder will have to submit tender cost of Rs.1000/- along with EMD.

- 3.2 The Earnest Money draft will be returned to the unsuccessful bidders within three months of the date of approval of the successful bidder. The earnest money of the successful bidder will be liable to be forfeited, if he does not fulfill any of the following conditions of the contract.
- a) The successful bidder will furnish **SECURITY DEPOSIT** of Rs. 1,75,000/- (Rupees One lakh seventy five thousand only) within seven days from the receipt of the award of contract.
  - b) Execution of the agreement on Rs. 100/- (Rupees hundred only) Stamp Paper within 07 days from the receipt of award letter.
  - c) To undertake the work from the specified date mentioned in the award letter.
- 3.3 The EMD of the successful bidder will be refundable after completion of the above-mentioned formalities.

#### **4. SCHEDULES OF TENDER**

- 4.1 The Tender Document will be available between 10.00 hours to 15.00 hours on all working days up to 23.11.2018 till 15.00 hours. The intended bidders may purchase the same from the office of Sports Authority of India, Visakhapatnam by making payment of Rs 1000/- (Rs. One thousand only) through A/C Payee Dement Draft/ Pay Order drawn in favour STC - Sports Authority of India payable at Visakhapatnam or **cash**.
- 4.2 The bidders who download the tender documents from given website are required to pay Rs. 1000/- (Rs. One thousand only) in the form of separate Demand Draft/Pay Order in favour of STC - Sports Authority of India payable at Visakhapatnam as cost of tender documents. In case the bid is received without the cost of tender documents, the same would not be considered.
- 4.3 Technical & Financial bids shall be received up to 23.11.2018 by 3.30 PM. The technical bids will be opened on 23.11.2018 at 4.00 PM.
- 4.4 The Financial Bid of only those bidders will be opened whose Technical bid are accepted by the Competent Authority of SAI. The date, time and venue for opening of Financial Bids shall be communicated in due course of time.
- 4.5 Any tender received after the date and time given above will not be entertained under any circumstances.
- 4.6 The competent authority reserves the right to reject any or all tender without assigning any reason.

#### **5. PROCEDURE FOR SUBMISSION OF BIDS**

- 5.1. The Bids shall be submitted in 03 separate sealed envelopes as under:-
- a) **Envelope A-** should contain Bank Demand draft of EMD & Receipt/Bank demand draft for tender cost along with details in Annexure II. In case the same is not submitted, Technical & Financial bid of the bidder will be rejected.
  - b) **Envelope B** should contain the Technical Bid Document, (Annexure-III). Each page of the Tender Document duly signed by the bidder along with supporting documents to be submitted.
  - c) **Envelope C** should contain the Financial Bid (Annexure – IV).
- 5.2 All three sealed envelopes i.e. A, B & C as above should be submitted in **one single envelope** duly sealed, addressed to the Assistant Director, Sports Authority of India, Port Stadium, Akkayyapalem, Visakhapatnam and super scribed "Tender Document For Running Mess". The cover should also bear the name and address of the bidder including telephone/mobile number.

- 5.3 The bidder must put his seal and signatures on each page of the bid as well as supporting documents. Any **correction, overwriting** etc. in the financial bid especially financial bidding documents will not be accepted and the bid will be rejected.
- 5.4 The bid duly completed in all respect should be dropped in a tender box placed in the office of Sports Authority of India, Training Centre, Port Stadium, Akkayyapalem, Visakhapatnam for the purpose.
- 5.5 The bidder submitting bid by post will ensure that the same reaches this office on or before due date and time given for submission of same Bid received after due date and time will not be considered under any circumstances.

## **6. QUALIFICATION CRITERIA**

- 6.1 The bidder shall have at least five years experience in running catering services in reputed institutions like school/colleges/offices/education institutions/sports hostels etc., with full set up in the area to effectively run the mess of hostel/mess.
- 6.2 Satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60% of estimated cost, or one similar work of value not less than 80% of the estimated cost, all amounts rounded off to a convenient full figure, the last 7 years ending on the last day of the month previous to the one in which the tenders are invited. These works should be carried out in Central/State Govt. Department/PSUs/Autonomous bodies/Registered Education Institutions or other similar organizations.
- 6.3 Average annual financial turn-over should be at least Rs 25,00,000/-ie, Rupees Twenty five Lakhs only or more during the immediate last three consecutive years.
- 6.4 Bids of the Bidders, which do not meet the required qualification criteria as above, will be treated as non-responsive and will not be considered further.

## **7. Comparison of Bids and Award Criteria**

The contract may be awarded on the basis of **highest Monthly License Fees quoted by the bidders for use of the premises offered to them in SAI Centre.**

The successful bidder will be the one who emerges H1 out of responsive bids. In case, the 02 or more firms offer the same rates, such firms shall be asked to submit sealed revised offer but the revised quoted rate should not be lower than their respective original rate quoted already at the time of submission of tender. The highest tender shall be decided on the basis of revised offer immediately.

## **8. Corrupt or Fraudulent Practices**

It is required by concerned namely the bidders to observe the highest standard of ethics during the execution such contracts. In pursuance of this policy of SAI:-

- a) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
- b) Will declare a firm ineligible or blacklist, either indefinitely or for a stated period of time, to be awarded a contract by the SAI if it at any time determines that the firm has been engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or gross/deliberate negligence in executing the contract.

- c) SAI reserves the right not to conclude Contract and in case Contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, fraud, concealment and suppression of material facts by the Bidder. In addition, Bid Security/Performance Security (as the case may be) deposited by the Bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated.

## **9. GENERAL CONDITIONS OF CONTRACT**

- 9.1 The contract shall be for a period of one year.
- 9.2 The contract can be extended for three months or for a further period of three months and again three months, if needed, subject to satisfactory performance and willingness of the successful bidder.
- 9.3 Breakfast, Lunch and Dinner need to be served as the basic menu agreed upon with the Mess Management Committee. A copy of the menu is enclosed as per **Annexure – 1**
- 9.4 At present Rs.225/- per day per head which rates approved by SAI, HO for STC will be applicable as revised from time to time and payment will be made accordingly.
- 9.5 Tentative Mess Timings : As mentioned in the Menu at Annexure – I
- 9.6 Now, Electricity & Water to be used in the mess facility is on free of cost. In case, The VPT charges the same may be paid to SAI on actual consumption basis as per reading in the meter.
- 9.7 Contractor is required to deposit an amount of Rs 1,75,000/- towards Performance security deposit at the time of award of contract within stipulated time if his / her offer is accepted. In case of premature termination of the contract by either side, the Performance security deposit will be forfeited. The security deposit can be in the form of Account Payee Demand Draft or Fixed Deposit Receipt drawn from any Schedule Bank in India or Bank Guarantee issued by Scheduled bank in India in prescribed form in Section of this document in favour of STC – Sports Authority of India payable at Visakhapatnam. The Performance Security should remain valid for sixty days beyond expiry date of the contract.
- 9.8 Disclaimer: The near relatives of employees of the authority are prohibited from participation in this tender. The near relatives for this purpose are defined as:  
a) Members of a Hindu Undivided Family.  
b) Their spouse  
c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).
- 9.9 If dispute or difference of any kind shall arise between the contractor & the SAI in connection with or relating to the Contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
- 9.10 If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the party may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act 1996 of India. In the case of a dispute or difference rising between the parties relating to any matter arising out or connected with the contract, such dispute or

difference shall be referred to the sole arbitration, appointed by Director General (Sports Authority of India). The award of the arbitrator will be final and binding on the parties to the Contract.

- 9.11 **Venue of Arbitration:** The venue of arbitration shall be the place from where the Contract has been issued.
- 9.12 The Court of Visakhapatnam will have the exclusive jurisdiction to try the dispute.
- 9.13 The Contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.
- 9.14 **Statutory Requirement/obligation:** All statutory rules, like Minimum wages as per Central Government Rule (EPF) Act, ESI Act + EPF Act etc as applicable for engagement of labours on daily wages are to be followed strictly as per Government norms.
- 9.15 In case of failure to comply with the above statutory Rules, Acts, the SAI shall have the right to impose the penalty and/or cancel the contract.
- 9.16 The contractor shall not assign, sublet or part with the possession of the premises and properties of the Institute therein or any part thereof under any circumstance.
- 9.17 The contract shall not appoint any sub-contractor to carry out any obligation under this contract.
- 9.18 The contractor shall vacate the leased premises with all features, furniture etc, which are SAI's properties in good and tenable conditions at the termination of the contract.
- 9.19 The contractor shall not make or permit construction or structural alteration of additional fitting inside the premises of the work place without prior written approval of the authorities.
- 9.20 The performance guarantee will be returned two months after the end of the contract period without interest if there are no pending issues against the contractor.
- 9.21 Three months notice is required from the contractor for the termination of the contract service if such a condition arises during the contract period.
- 9.22 If the contractor and/or his team and also functioning of the mess is not up to the mark or, the quality of the food is below standard or unhealthy or unhygienic, then SAI is empowered to terminate the contract with a short notice of one week. Termination on such opinion shall be final in so far as the food quality/mess management is concerned.
- 9.23 In case of unsatisfactory performance/any dispute whatsoever/labour dispute emergency condition or any other reason as deemed fit by SAI, the contract can be cancelled at the sole discretion of SAI.
- 9.24 Hygienic, overall cleanliness of surrounding, kitchen and the food, raw materials, ingredients etc, are to be good quality. Clean, fresh, nutritious, hygienic and edible food has to be served. Any type of COOKED FOOD shall not be stored/preserved/re-served after meals. Disposal of Kitchen waste and other items will be outside the areas of the SAI complex at the cost of the successful bidder.
- 9.25 Not following suggestions/instructions of **A.D/ In-charge's** in above matters shall be considered as violation of terms and conditions of contract and shall invite penalty for the same as mentioned in clause no. 10.



- 9.26 The mess utensils are to be cleaned with hot water using detergent powder/soap after every meal. The caterer will not be allowed to use hard coal/ wood, but will be allowed to use Gas fuel only. No cooking on electricity will be permitted.
- 9.27 Contractor shall be solely responsible in case of incidence/s of food poisoning etc. and shall bear the complete expenditure arising out of this for medical treatment of the hostel inmates. In addition, penalty may be imposed on the contractor as decided by the SAI for such incidence/s.
- 9.28 The contractor shall use only branded raw materials and best quality for preparing the food. Brands of certain mess items are provided. A quality control Tem will check all materials brought to the mess as well as cooking practices. In the event of the quality of food served being poor or not adhering to contractual conditions, the Assistant Director/Incharge will be free to impose monetary fine as deemed fit on the contractor. Such fines imposed will be adjusted against the payments due to the contractor. The Authority will pay in terms of the conditions of the contract for the entire contract period.

Mess Items	Brand/Manufacturer Like
Whole wheat flour/Atta-	Aashirwaad,Pillsbury Chakki Fresh.
Rice	Sona Masuri (Basumathi for Biryani)
Pulses	Superior quality.
Oats	Kellogg"s, Quaker.
Conflakes	Kellogg"s, Quaker.
Biscuits	Marrie Gold, Tiger, Britannia.
Milk	Visakha / Heritage.
Tea	Tata.
Butter	Amul
Paneer	Visakha/Heritage
Bread	Branded
Salt	Tata.
Jam	Kissan
Soya	Chunk/Nutrela.
Ice Creams	Amul/Visakha
Masalas	Everest, Ashok.
Oil (Refined)	Fortune.

(Use of Hydrogenated (vanaspati/palmoil) oil is prohibited).

Use of artificial food colours and MSG (Mono Sodium Glutamate) is prohibited.

The contractor may use any other approved brands only if permitted by the Authority, in writing.

- 9.29 It is the sole responsibility of the contractor to get the refills from the gas company to run the mess on his own cost. Any fluctuations in the Gas price must be absorbed by the Contractor only.
- 9.30 When circumstances warrant, contractor should cater for large number of students/staff members at very short notice. Similarly, fluctuations in strength during vacation periods shall have to be accommodated accordingly.
- 9.31 Monthly payment to the contractor will be made by, only upon the bills being duly certified by concerned in one installment after the submission of actual mess bill including copies of all statements, taxes paid for the period.
- 9.32 GST or any other tax in respect of this contract shall be payable by the bidder and SAI will not entertain any claim whatsoever in respect of the same.

- 9.33 Contractor has to collect the guest charges directly from the guests as per the tariff approved by SAI.
- 9.34 The contractor and his workers must behave politely with hostel inmates. The contractor and his team, under any circumstances should not involve in arguments with the boarders of the mess. In case of such situations/ under emergency, the Contractor should intimate immediately to the concerned also.
- 9.35 Mess workers and cooks should be healthy and medically fit. The contractor shall furnish medical fitness certificate from the authorized Govt. hospital in respect of the mess workers & cooks to be deployed for the job. In addition, they are required to have a regular check up with the institute Medical Officer. If any mess worker is found medically unfit, he may not be given permission to continue his duties and mess contractor has to replace him immediately without fail.
- 9.36 Mess Contractor or his representative manager is required to remain present in the mess when the food is prepared/served in the mess.
- 9.37 Smoking / drinking liquor etc. is strictly prohibited in the Institute premises.
- 9.38 Storage / consumption of any alcoholic drink / liquor are strictly prohibited. The contractor shall not serve any of such substance / drink in mess / hostel. Smoking, consuming gutkha, tobacco etc. is also prohibited in mess premises.
- 9.39 Employment of child labour (as per norms) is totally prohibited. It is the responsibility of the Contractor to comply with all formalities of labour office including obtaining necessary labour license
- 9.40 The employees of the contractor should wear uniform along with a name tag.
- 9.41 All expenses related to the functioning of the employees engaged by the Contractor shall be in the scope of the Contractor.
- 9.42 The contractor is solely responsible for the payment of Minimum wages as per Central Government Rule for their employees as per of the Government norms and deductions towards EPF and ESI.
- 9.43 Contractor shall provide light food to the sick student/s during his/their sickness period and no extra charges will be paid for the same.
- 9.44 The Assistant Director reserves the right to reject any/all the tender without assigning any reason thereof.
- 9.45 If the successful bidder is found involved not fulfilling the contractual obligations in past in any organization will be debarred without any notice.
- 9.46 On termination of contract , the contractor has to hand over peaceful position of the infrastructure failing which Demurrage charges as decided by the Authority will be applicable.

## **10. PENALTY**

Failure to supply food in terms of quality, quantity and as per the menu indicated in Annexure- II will attract penalty. For not adhering to contractual conditions, SAI shall be free to impose monetary fine as deemed fit on the contractor. Fines imposed shall be adjusted against payment due to the contractor.

- a) Vegetables used should be fresh and of good quality. If vegetables kept for use is found to be rotten or of poor quality, then a fine of Rs 1000/- each occasion will be imposed.
- b) Items like Aji-no-moto, Baking soda, coloring items etc. are banned and they should not be used. If they are found in the kitchen premises penalty of Rs 2000/- for each occasion will be imposed.

- c) Kitchen should be kept clean. If it is not kept clean, a fine of Rs 1000/- for each occasion will be imposed.
- d) For damages caused by the contractor to the furniture, electrical equipments & other items supplied by the licenser, twice the cost of the equipment will be recovered.
- e) Any complaint of insects cooked along with food found in any food item would invite a fine of Rs 1000/- per complaint on the contractor.
- f) Any complaint of soft objects like rope, soft plastic, cloth etc. in food will attract a fine of Rs 1000/- per complaint.
- g) Any complaint of stones / pebbles will attract a penalty on the contractor which can range between Rs 1000/- depending on the size of the stone/ pebble per complaint.
- h) 05 or more complaints of unclean utensils in a day would lead to a fine of Rs 1000/- on the contractor.
- i) If mess committee agrees that certain item of a meal was not cooked properly then a fine of Rs 1000/- would be imposed on the contractor.
- j) Changes in approved menu (as per Annexure I) of any meal without permission of warden/mess committee would result in a fine of Rs. 2,000/- on the contractor.
- k) Fine on any discrepancy (personal hygiene of workers, misbehavior by workers etc.) will lead to fine of Rs 2, 000/- on contractor for every instance.
- l) Using of brands not mentioned in the contract without prior permission and adulteration shall invoke a hefty fine beyond the limit of any fine mentioned above and decided by the mess committee with consent of the wardens.

Severity of hygienic failure shall be assessed and decided by the mess committee and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/or summary termination of the Contract.

**11. PERFORMANCE STATEMENT**

(For the period of last three years)

- 1. Reference of Bid : \_\_\_\_\_
- 2. Date of Opening : \_\_\_\_\_
- 3. Name & Address of the Bidder : \_\_\_\_\_
- 4. Name & Address of the Department : \_\_\_\_\_  
Where worked : \_\_\_\_\_

Order Placed by (full address)	Order no. & Date	Order Placed on	Description and Quality of Services	Value of order	Date of completion of Contract		Remarks indicating reason for delay if any	Are the services provided Satisfactory
					As per contract	Actual		
1	2	3	4	5	6	7	8	9

(Signature and seal of the Bidder)

Note:

SAI reserves the right to ask the bidder to furnish copies of orders and satisfactory completion certificate in respect of works detailed in above statement.

**ANNEXURE: I**

**SPORTS AUTHORITY OF INDIA, TRAINING CENTRE, PORT STADIUM, VISAKHAPATNAM  
STC FOOD MENU@ Rs.225/- PER HEAD/PER DAY FOR THE YEAR 2018 -19.**

**SPORTS AUTHORITY OF INDIA TRAINING CENTRE, PORT STADIUM –  
VISAKHAPATNAM.**

**FOOD MENU OF STC INMATES FOR THE YEAR 2018 - 19**

<b>D AY</b>	<b>TEA (5:00 AM)</b>	<b>BREAK FAST (7:30 TO 8:30 AM)</b>	<b>LUNCH (12:30 TO 1:30 PM)</b>	<b>TEA (4:00 PM)</b>	<b>DINNER (7:30 TO 9:00PM)</b>
<b>SUNDAY</b>	Tea 100ml & Biscuits -2	1. Chapati – 4nos; 2. Egg burji(2eggs); 3. Potato kurma; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	1. Rice unlimited; 2. Veg curry/ Fry; 4. Leaf Dhal; 5. Sambar; 6.Curd-100ml; 7. Chetny/pickle; 8. Papad; 9. Seasonal fruit-1(150g). <b><u>(SAME LUNCH FOR ALL THE DAYS)</u></b>	Tea 100ml & Snacks (Pakoda/bajji/ Lemon juice- 250ml). <b><u>(SAME FOR ALL THE DAYS)</u></b>	1. Biryani rice unlimited with Chicken leg piece (250g) and gravy; 2. Raitha; 3. Ice cream – 100ml (Quality butter scorch); 4. Milk with boost – 250ml. For vegetarians Palak Panner-200g
<b>MONDAY</b>	Tea 100ml & Biscuits-2	1. Bread slice – 6nos (big size); 2. Egg omelet(2eggs); 3. Amul Butter – 25g; 4. Kisan Jam – 25g; 5.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	----- DO -----	----- DO -----	1. Rice unlimited; 2. Pulka – 2nos; 3. Chicken curry – 250g; 4.Veg curry; 5. Rasam; 6. Sweet (semiyakheer)- 100g; 7. Milk with boost – 250ml. For Vegetarians –meal maker with Kabul chena- 200g
<b>TUESDAY</b>	Tea 100ml & Biscuits-2.	1. Dosa– 5nos (medium size); 2. Palli chutney & ginger chutney; 3.Boild eggs -2; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	----- DO -----	----- DO -----	1. Rice unlimited; 2. Pulka – 2nos; 3. Chicken fry – 250g; 4.Veg curry; 5. Rasam; 6. Ice cream – 100ml (Qualityvenila); 7. Milk with boost – 250ml Vegetarians – Panner masal -200g.

<b>WED'DAY</b>	<b>Tea 100ml &amp; Biscuits-2.</b>	1. Idly – 3nos &vada 3nos; 2. Palli chutney & ginger chutney; 3.Boild eggs -2; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	----- DO -----	----- DO -----	1. Biriyani Rice unlimited; 2. Pulka – 2nos; 3. Mutton curry bone less – 200g; 4.Veg curry; 5. Rasam; 6. Sweet Bread halva – 100g; 7. Milk with boost – 250ml Vegetarians-rajma/beans curry 200g.
<b>THURSDAY</b>	<b>Tea 100ml &amp; Biscuits-2.</b>	1. Puri – medium (atta) – 5nos;2. Potato/kabulichana curry & palli chutney; 3.Boild eggs -2; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	----- DO -----	----- DO -----	1. Rice unlimited; 2. Pulka – 2nos; 3. Chicken curry – 250g; 4.Veg curry; 5. Rasam; 6. Ice cream (Quality butter scorch)- 100g; 7. Milk with boost – 250ml. Vegetarians – panner with mutter curru -200g.
<b>FRIDAY</b>	<b>Tea 100ml &amp; Biscuits-2.</b>	1. Dosa– 5nos (medium size); 2. Palli chutney & ginger chutney; 3.Boild eggs -2; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml;	----- DO -----	----- DO -----	1. Rice unlimited; 2. Pulka – 2nos; 3. Chicken 65 – 200g; 4.Veg curry; 5. Rasam; 6. Sweet (Gulbjamun)- 100g; 7. Milk with boost – 250ml. Vegetarians – veg.kofta-200g.
<b>SATERDAY</b>	<b>Tea 100ml &amp; Biscuits-2.</b>	1. Idly – 3nos &vada 3nos; 2. Palli chutney & ginger chutney; 3.Boild eggs -2; 4.Daliya – 200ml; 5.Banana (big size2); 6.Milk with boost-250ml; 7. Almonds-25g; 8. Juice pack-200ml	----- DO -----	----- DO -----	1. Rice unlimited; 2. Pulka – 2nos; 3. Eggs (2) curry, 4.Veg fry; 5. Rasam; 6. Ice cream (qualityvenila) 100g; 7. Milk with boost – 250ml. For vegetarians - Mushroom curry – 200g;

**PACKED LUNCH FOR SCHOOL/COLLEGE GOING INMATES.**

1. Boiled eggs -2/ amlet
2. Fried rice/lemon rice/ tomato rice/ sambar rice/noodles , etc
3. White rice with curd cup 100ml.

4. Seasonal Fruit/ Banana – 1.

Note:

1. Only refined sunflower oil should be used.
2. Old sonamasuri raw rice should be used and BASUMATI rice for Biriyani.
3. The quantity of non – veg measures without gravy.
4. Good quality of chicken (skin less) & Mutton (bone less) should be served.
5. Only Visakha/Heritage milk should be used (RED/GOLD QUALITY ONLY)
6. Atta should be used of Annapurna/ Aasirwad only.
7. Biscuits to be provided of Britaniya/Tiger/Marrie Gold.
8. Ice cream – Venila/butter scorch of Quality/Arun should be served.
9. One special sweet dish/traditional dish should be served in the Lunch on all festivals of A.P
10. 500ml. Raw milk pocket can be given for head per day(morning 250ml+evening 250ml) If inmates desire to have.

(Centre In charge)

**TENDER DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE,  
PORT STADIUM, AKKAYYAPALEM, VISAKHAPATNAM, ANDHRA PRADESH**

(TO BE SUBMITTED IN ENVELOPE "A")

To

The Assistant Director,  
Sports Authority of India,  
Training Centre,  
Port stadium, Visakhapatnam

Sub.: EARNEST MONEY DEPOSIT

In response to the tender published in the ..... On ....., I  
am enclosing herewith demand draft no. .... dated .....of .....  
(Rupees  
..... Only) drawn on ..... Bank in favour of STC – Sports  
Authority of India payable at Visakhapatnam on account of Earnest Money Deposit (EMD).

AND

In response to tender floated on website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in), I have  
downloaded the tender document and depositing herewith Demand Draft of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_ only) drawn on ..... Bank in favour of STC – Sports  
Authority of India payable at Visakhapatnam on account of Cost of Tender.

**(SIGNATURE OF THE BIDDER)**  
with address and seal



**BID SUBMISSION FORM**

**TENDER DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE,  
PORT STADIUM, AKKAYYAPALEM, VISAKHAPATNAM, ANDHRA PRADESH**

(TO BE SUBMITTED IN ENVELOPE “B”)

Date \_\_\_\_\_

To

The Assistant Director,  
Sports Authority of India,  
Training Centre,  
Port stadium, Visakhapatnam

Ref.: Bidding Document for Running Mess for the year 2018-19

Sir,

We offer to provide Mess Service at SAI Training Centre, Port Stadium, Visakhapatnam in conformity with your above referred document for the sum as shown in the Financial Bid, attached herewith and made part of this Bid.

We further confirm that, if our Bid is accepted, we shall provide you with a performance security (security deposit) of required amount in an acceptable form in terms of clause no. 9.7 for due performance of the contract.

We agree to submit the bill on monthly basis and accept for making payment to the workers as per the Minimum Wages notified by the Government.

We agree to the compliance of applicable Labour & other Laws in force.

We agree that all other payments like payment under Workmen Compensation Act etc. shall be borne & payable by us.

We agree to keep the SAI indemnified of any claim/damages, if any that SAI may have to pay with respect to the service and the deployment of any of our workers for SAI's work.

We agree to all terms and conditions of General Conditions of Contract.

We confirm that there is no case pending with the police or any other investigating agency (i.e.) against the proprietor/firm/partner or the company.

We confirm that no near relative of ours is an employee in SAI who is connected with the award and executive of the contract.

We confirm that we are competent to contract and we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any

[Signature with date, name and Designation]  
Duly authorized to sign Bid for and on behalf of Messrs \_\_\_\_\_

[Name & Address]

**TENDER DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE,  
PORT STADIUM, AKKAYYAPALEM, VISAKHAPATNAM, ANDHRA PRADESH**

(TO BE SUBMITTED IN ENVELOPE "C")

**FINANCIAL BID FORM**

1. Name of Bidder : .....
2. Address of Bidder : .....
3. Tender No./website : .....

**Fixed Monthly Infrastructure usage charges :**

IN FIGURE : Rs. ....

IN WORDS : Rupees .....

**Successful bidder shall be the one who emerges H-1.**

**(SIGNATURE OF THE BIDDER)**  
with address and seal

**Dated .....**

## NEFT MANDATE FORM

From M/S \_\_\_\_\_

Date: \_\_\_\_\_

To

The Assistant Director,  
Sports Authority of India,  
Training Centre,  
Port stadium, Visakhapatnam

Sir,

Sub; NEFT PAYMENTS

We refer the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

### NATIONAL ELECTRONIC FUNDS- TRANSFER MANDATE FORM

Name of City	
Bank Code no.	
Bank's Name	
Branch Address	
Branch Telephone/Fax no.	
Supplier's Account No.	
Type of Account	
IFSC Code for NEFT	
IFSC Code for RTGS	
Supplier's name as per Account	
Telephone no. of Supplier	
Supplier's E-mail ID	
PAN Number	

(Signature with date, name and Designation)  
For and on behalf of Messers \_\_\_\_\_

Enclose a copy of crossed cheque.